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LAYOUT: The general format evident in this issue should be followed. ALL MATERIAL MUST BE DOUBLE SPACED. Unnecessary vertical spreading of mathematical material should be avoided (*e.g.*, by use of the solidus or negative exponents). Tables should be numbered with roman numerals, and be provided with brief titles. Diagrams should be numbered with arabic numerals, and have captions which should, if possible, be intelligible without reference to the main body of the text. Lettering should be large enough to remain clear after reduction to the page width of the *Magazine*.

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(No.) Authors, journal, volume, page, year.

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(1) G. H. Darwin, *The Observatory*, **1**, 13, 1877.

(2) D. Mihalas, *Stellar Atmospheres* (2nd Edn.) (Freeman, San Francisco), 1978.

(3) R. Kudritzki *et al.*, in C. Leitherer *et al.* (eds.), *Massive Stars in Starbursts* (Cambridge University Press), 1991, p. 59.

Journals are identified with the system of terse abbreviations used (with minor modifications) in this *Magazine* for many years, and adopted in the other major journals by 1993 (see recent issues or, *e.g.*, *MNRAS*, **206**, 1, 1993; *ApJ*, **402**, 1, 1993; *A&A*, **267**, A5, 1993; *A&A Abstracts*, §001).

UNITS & NOMENCLATURE: Authors may use whichever units they wish, within reason, but the Editors encourage the use of SI where appropriate. They also endorse IAU recommendations in respect of nomenclature of astronomical objects (see *A&AS*, **52**, no. 4, 1983; **64**, 329, 1986; and **68**, 75, 1987).

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Figures may be submitted, separately, as standard Adobe PostScript files, or as PDF files but authors must ensure that they fit properly onto A4 paper.

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