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All papers and *Notes* are subject to peer review by the normal refereeing process. Other material may be reviewed solely by the Editors, in order to expedite processing. The nominal publication date is the first day of the month shown on the cover of a given issue, which will normally contain material accepted no later than four months before that date. There are no page charges. Authors of papers, *Notes*, correspondence, and meeting summaries may purchase reprints at cost price.

LAYOUT: The general format evident in this issue should be followed. ALL MATERIAL MUST BE DOUBLE SPACED. Unnecessary vertical spreading of mathematical material should be avoided (e.g., by use of the solidus or negative exponents). Tables should be numbered with roman numerals, and be provided with brief titles. Diagrams should be numbered with arabic numerals, and have captions which should, if possible, be intelligible without reference to the main body of the text. Lettering should be large enough to remain clear after reduction to the page width of the *Magazine*; figures in 'landscape' format are preferable to 'portrait' where possible.

REFERENCES: Authors are requested to pay particular attention to the reference style of the *Magazine*. References are quoted in the text by superscript numbers, starting at 1 and running sequentially in order of first appearance; at the end of the text the references are identified in the bibliography by the number, in parentheses. The format for journals is:

(No.) Authors, journal, volume, page, year.

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where the items in square brackets are required only when citing an article in a book. Authors are listed with initials followed by surname; where there are four or more authors only the first author '*et al.*' is listed. For example:

(1) G. H. Darwin, *The Observatory*, **1**, 13, 1877.

(2) D. Mihalas, *Stellar Atmospheres* (2nd Edn.) (Freeman, San Francisco), 1978.

(3) R. Kudritzki *et al.*, in C. Leitherer *et al.* (eds.), *Massive Stars in Starbursts* (Cambridge University Press), 1991, p. 59.

Journals are identified with the system of terse abbreviations used (with minor modifications) in this *Magazine* for many years, and adopted in the other major journals by 1993 (see recent issues or, e.g., *MNRAS*, **206**, 1, 1993; *ApJ*, **402**, i, 1993; *A&A*, **267**, A5, 1993; *A&A Abstracts*, **5001**).

UNITS & NOMENCLATURE: Authors may use whichever units they wish, within reason, but the Editors encourage the use of SI where appropriate. They also endorse IAU recommendations in respect of nomenclature of astronomical objects (see *A&AS*, **52**, no. 4, 1983; **64**, 329, 1986; and **68**, 75, 1987).

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Figures may be submitted, separately, as standard Adobe PostScript files, or as PDF files but authors must ensure that they fit properly onto A4 paper.

The Editors welcome contributions to the *Here and There* column. Only published material is considered, and should normally be submitted in the form of a single legible photocopy of the original and a full reference to the publication, to facilitate verification and citation.

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